



St. Joseph's College of Pharmacy

Approved by Pharmacy Council of India and affiliated to Kerala University of Health Sciences

Approved by Govt. of Kerala

Dharmagiri College Campus, Naipunnya Road, Cherthala-688524, Kerala, India

Tel : +91 478 2821546, +91 478 2821547, E-mail : principal@sjpharmacycollege.org



SJCP/IQAC/CIR/2022-23/1

01/06/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

The first Internal Quality Assurance Cell meeting for the academic year 2022-2023 even semesters will be convened on 08/06/2022 at 11:00 AM in the IQAC Office. All IQAC members are hereby informed to attend the meeting without fail.

Agenda

1. Statement of action plan for NAAC accreditation
2. Review of academic calendars for even semester
3. Final year Projects and their publication
4. Certificate courses for students
5. Faculty and student participation in conferences
6. Training and placement cell activities
7. Faculty Development programs
8. Faculty scientific and patent publications
9. Class committee meetings and student's feedback

IQAC CORDINATOR

PRINCIPAL

Copy to:

1. Chairperson
2. All IQAC members
3. File



Dr. Sr. Daisy. P.A, M. Pharm, PhD

Principal

St. Joseph's College of Pharmacy

Dharmagiri College Campus

Cherthala-688 524



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SJCP/IQAC/MOM/2022-23/1

10/06/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF THE MEETING

The meeting started at 11:00 am on 08/06/2022. The IQAC coordinator formally welcomed the gathering and briefed the meeting agenda. The following points were discussed during the meeting.

- The IQAC activities to be done regularly was presented by Dr. Bobby Johns G, IQAC Coordinator.
- The presentation emphasized on the importance of NAAC accreditation and its seven criteria in detail. The coordinator explained the roles and responsibilities of all criteria in-charges.
- Review of academic calendars for even semesters was discussed in detail and Mr. Vipin Xavier, Asst. Professor was entrusted with the same.
- The principal advised all faculty members about the publication of students projects in indexed journals and encouraged all to file patents of their research findings.
- The importance of students certificate courses including add-on courses was discussed in detail and the respected criteria coordinator was entrusted with the job.
- The concerned HODs urged the faculty members to attend more scientific conferences with their students.
- IQAC insisted the training and placement cell to improve the number of placements through campus recruitment.
- The Principal and IQAC coordinator urged all the HODs to insist their faculty members to publish high impact scientific article in SCOPUS indexed journals and apply for funding towards obtaining projects, FDPs, STTP etc
- The Principal insisted on regular class Committee meetings and students feedback for effective teaching.
- The meeting ended at 12:45 pm with the Principal's concluding remarks and vote of thanks.

IQAC CORDINATOR



PRINCIPAL

Dr. Sr. Daisy. P.A, M. Pharm, PhD

Principal

**St. Joseph's College of Pharmacy
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08/06/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.N o.	NAME	NAAC DESIGNATION	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. Sr. Daisy PA	Chairperson	Principal	
2	Dr. Sr. Betty Carla	Member-Management representative	Director	
3	Dr. Bobby Johns G	IQAC Coordinator	Professor & HOD-Pharmaceutics	
4	Dr. Vinod B	Member-Teachers	Professor & Head-Ph. Chemistry	
	Mr. Thahimon PA		Professor & Head-Pharmacology	
	Mr. R Praveenraj		Assoc. Professor	
	Dr. Raju A		Professor	
	Dr. Jeny Samuel		Assoc. Professor	
	Ms. Neena Rajan		Asst. Professor	
5	Mr. Shanoj VV	Member-Senior Administrative Officer	Personnel Relation Officer	
6	Ms. Neha Joshi	Member-Student	Student	
	Mr. Unnikrishnan TT	Member-Alumni	Alumni	
7	Mr. Jackson	Member-Local Society	Councilor, Cherthala Municipality	
8	Sr. Miriam	Member-Employer	Provincial Superior	
9	Ms. Arathi T	Member-Industrialist	Head- R & D and Technical Division, Bipha Drug Laboratories Pvt. Limited, Kottayam	



PRINCIPAL

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Principal
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SJCP/IQAC/ATR/2022-23/1

15/06/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC FEEDBACK AND ACTION TAKEN REPORT

The following action has been taken for the IQAC meeting conducted on 08/06/2022 in the IQAC Office.

Points Discussed	Action Taken
Review of academic Calanders for even semester	Mr. Vipin Xavier, Asst. Professor entrusted with the task and completed.
Final year Project Publication	Some of the students projects were submitted for publication.
Certificate Courses	Certificate and Add-on courses were designed on various topics.
Training & Placement Cell	The Cell was reconstituted and separate room was allotted with increased placement drive.
FDPs	Faculty members were selected and has given assistance to join FDPs.
Scientific & patent Publications	Faculty members submitted a Patent application and also few publications in indexed journals.
Class Committee meetings	Decided to conduct minimum two class committee meetings per semester and collect the feedback from students.

IQAC CORDINATOR



PRINCIPAL

Dr. Sr. Daisy. P.A, M. Pharm, PhD
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